

COUNTY OF WETASKIWIN INVITATION TO TENDER: WINFIELD ARENA  
CONCESSION

Please complete the information below and submit it in a sealed envelope by 12 noon on Wednesday, September 4, 2024. Tenders can be dropped off at the County of Wetaskiwin Office, Attention: Geoff Lynch. For inquiries, contact the Leisure and Community Services Department at 780-352-3321.

Applicant Information:

Name(s): \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Relevant Experience (attach a separate sheet if necessary):

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Tender Conditions and Requirements:

The applicant agrees to:

1. Operate the concession stand at the Winfield Arena from October 1, 2024 to March 31, 2025, with an option to renew for an additional year.
2. Provide concession services according to the Recreation Department's schedule.
3. Pay a monthly rental fee for operating the concession.
4. Not assign, sublet, or transfer the agreement without Municipal permission.
5. Maintain a general public liability insurance policy of at least \$2,000,000 per occurrence, naming the County of Wetaskiwin as an additional insured, and provide a certified copy.
6. Hold a Food Safe certificate as per current Alberta Health Services Regulations.
7. Maintain excellent cleanliness and maintenance standards around the concession area.
8. Provide concession services:
  - During public skating sessions as scheduled.
  - When the Arena facility is open according to the posted schedule.

- In coordination with Recreation Hockey, Figure Skating, and other user groups.

Bid Proposal:

I have read and understand the requirements for operating the concession and propose a monthly bid of \$\_\_\_\_\_.

I understand that if my bid is accepted, the first month's rent payment will be due, and I will be required to sign an official Agreement with the County of Wetaskiwin. I must meet all conditions and requirements by October 1, 2024, or risk losing the tender.

Signature: \_\_\_\_\_ Print Name:

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