



Development Permit Application (Business)

Fee: \$ _____ (Fee determined after application is submitted)

BOXES IN BLUE ARE MANDATORY FIELDS

P.O. Box 6960, Wetaskiwin, AB T9A 2G5

Phone: (780) 352-3321

Fax: (780) 352-3486

Email: wpermits@county10.ca

Date Received: _____

CONTACT INFORMATION (ALL landowners must be identified and sign application)

APPLICANT NAME(S):		Phone:	
Mailing Address:			
Town/City:		Postal Code:	
		Email:	

LANDOWNER NAME(S):		Phone:	
Mailing Address:			
Town/City:		Postal code:	
		Email:	

LAND INFORMATION

1/4		Section		Township		Range		West of <input type="checkbox"/> 4 or <input type="checkbox"/> 5 Meridian
Lot		Block		Plan		Rural Address (Blue Sign)		
Subdivision/Hamlet								*Legal Location must be provided

PROPOSED BUSINESS DETAILS

<input type="checkbox"/> BUSINESS CONDUCTED INDOORS:		<input type="checkbox"/> BUSINESS CONDUCTED OUTDOORS:	
Type of Building(s)	Total Building Area Used for Business (<input type="checkbox"/> ft ² <input type="checkbox"/> m ²)		Total Outdoor Area Used for Business (<input type="checkbox"/> ft ² <input type="checkbox"/> m ²)
<input type="checkbox"/> Detached Dwelling		<input type="checkbox"/> Open Area:	
<input type="checkbox"/> Mobile/Modular Home		<input type="checkbox"/> Enclosed and/or Screened Area:	
<input type="checkbox"/> Garage/Shop		<input type="checkbox"/> Type of enclosure and/or screening used:	
<input type="checkbox"/> Other:			
Estimated value of business start up:		\$	

BUSINESS PLAN INFORMATION

Type of Business <i>*See page 3 of Application</i>	Onsite Home Occupation Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	Offsite Home Occupation Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> Commercial Business	<input type="checkbox"/> Other (Kennel, Restaurant, etc..)
Name of Business:				
Services Provided:				
List of ALL materials and equipment that will be on site.				
List of ALL vehicles that will be on site.				

For Office Use Only	Roll #	App #	LU District	Division #
PER DIS	LUB Section(s)	Levy Required	Y N	Paid R#
Receipt #			ADO:	AR

BUSINESS PLAN INFORMATION CONTINUED ON NEXT PAGE

Hours of Operations				Months: <input type="checkbox"/> Jan. <input type="checkbox"/> Feb. <input type="checkbox"/> Mar. <input type="checkbox"/> Apr. <input type="checkbox"/> May. <input type="checkbox"/> June. <input type="checkbox"/> July. <input type="checkbox"/> Aug. <input type="checkbox"/> Sept. <input type="checkbox"/> Oct. <input type="checkbox"/> Nov. <input type="checkbox"/> Dec. <input type="checkbox"/> Year Round			
				Days: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Holidays			
Regular Hours	Open @	Close @	<i>*Please indicate of you will be opening on different hours on different weekdays or the weekends</i>				
Holiday Hours	Open @	Close @					
Employee Information:		# Landowners:	# Non-Landowners:	Total # of Employees:			
Operations or activities to take place on site.							
Anticipated maximum site visits per day.	Suppliers/Deliveries:		Customers:	Employees:			

ADDITIONAL APPLICATION REQUIREMENTS TO BE SUBMITTED:

- Site plan showing the following (if applicable):**
 - Existing buildings being used for the business with the setbacks to the property lines
 - Where parking/loading areas will be located on the property for employees, clients, customers or delivery trucks with setbacks to the property lines
 - Where materials, equipment and/or vehicles will be stored on site with the setbacks to the property lines
 - Placement of sign with setbacks to the property lines (signs must be located on private property and cannot be placed on County road allowance)
- Floor plans of structures used for the Business and what areas are being used (if only a portion is being used).**
- Blueprints/Plans for any new structure/additions being built for the business.**
- Written submission outlining what measures will be undertaken to avoid potential exterior impacts (noise, dust, increased traffic, etc.)**
- Image of any signage for the Business**

Further information may be requested at the discretion of the Development Officer.

AUTHORIZATION

By signing this application, I/we:

- understand that the proposed development shall not commence unless a development permit has been issued;
- understand that the application may be refused if the development does not conform to all aspects of the Land Use Bylaw;
- hereby authorize representatives of the County of Wetaskiwin No. 10 to enter the above described lands with respect to this application only; and,
- understand the personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process the application and the names and addresses may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

Signature of Authorized Applicant(s)

Signature of Landowner(s)

NOTE: The County of Wetaskiwin has passed an Offsite Levy Bylaw requiring that new development that has sewage hauled off site for treatment (Mulhurst or Alder Flats Lagoon) shall be required to pay a one-time offsite levy fee in the amount of \$2,034.00 payable to the County of Wetaskiwin. For more information and a map of the areas affected by the offsite levy, please visit the County website www.county.wetaskiwin.ab.ca. Payment of this levy must be received in full prior to the issuance of your development permit, no exceptions.

NOT A BUILDING PERMIT

A Development Permit is not a Building Permit. For Safety Codes Permits including Building, Plumbing, Gas and Electrical Permits please contact Superior Safety Codes in Edmonton 780-489-4777 or Red Deer 403-358-5545

Offsite Home Occupation (Type 1) means business or commercial activities that operate within the following requirements:

- Allowed in all districts (excepting Commercial and Industrial districts which have respective regulations);
- No employees coming to the site, only resident/landowner ;
- No clients coming to the site (not including multiple deliveries per day);
- 500 ft² of outdoor storage (pertaining to the Home Occupation); and
- Company vehicles limited to one (1) and such vehicle to be restricted to a one (1) ton truck and maximum of 30 ft trailer (No trailer allowed in the following districts Recreational Resort Holding-Dorchester Ranch Resort, Mobile Home, High Density Rural Residential, Lakeshore Residential).

If a proposed use is already listed within a District or another more specific definition may be more suitable, the above definition does not apply. *(amended by Bylaw 2019/55)*

Offsite Home Occupation (Type 2) means business or commercial activities that operate within the following requirements:

- Allowed in all Agricultural, Residential, and Watershed Protection, excluding the Recreational Resort Holding-Dorchester Ranch Resort, Mobile Home, High Density Rural Residential, Districts Lakeshore Residential, and Urban Residential districts;
- 2 employees coming to site not including the resident/ landowner
- No clients to site (not including multiple deliveries per day);
- 1000 ft² of outdoor storage (pertaining to the Home Occupation)
- Up to three (3) company vehicles up to a one (1) ton truck and 30 ft trailer.
- Allowance for only one of the three vehicles to be over a one (1) ton truck in size.

If a proposed use is already listed within a District or another more specific definition may be more suitable, the above definition does not apply. *(amended by Bylaw 2019/55)*

Onsite Home Occupation (Type 1) means business or commercial activities that operate within the following requirements:

- Allowed in all Residential, and Agricultural districts;
- Up to 12 hours a day, 7 days a week;
- 1 employee, not including the owner/resident of the property;
- Up to one (1) ton truck with a maximum of 30 ft trailer; (No trailer allowed in the following districts RRHD, MH, HDR, LR, UR)
- 500 ft² of outdoor storage (pertaining to the Home Occupation); and
- Must be internal to existing residence or accessory building.

If a proposed use is already listed within a District or another more specific definition may be more suitable, the above definition does not apply. *(amended by Bylaw 2019/55)*

Onsite Home Occupation (Type 2) means business or commercial activities that operate within the following requirements:

- Allowed in Agricultural, Country Residential, Rural Residential, Watershed Protection, Restricted County Residential, Lakeshore Mixed districts;
- Up to 12 hours a day, 7 days a week, multi lot 12 hours a day 6 days a week;
- 3 employees, not including the owner/ resident of the property;
- Up to three (3) company vehicles and trailers, only one can be larger than a one (1) ton up to and including a tractor unit and trailer. Within multi-lot subdivisions tractor units or tandem axle vehicles or larger shall not be allowed trailers;
- 500 ft² of outside storage, screening is required (pertaining to the Home Occupation);
- Must be internal to existing residence or accessory building; and
- Average Number of Vehicles to Site a day: 6.

If a proposed use is already listed within a District or another more specific definition may be more suitable, the above definition does not apply. *(amended by Bylaw 2019/55)*

Onsite Home Occupation (Type 3) means business or commercial activities that operate within the following requirements:

- Allowed in Agricultural, Country Residential (2nd parcel out), Rural Residential, Watershed Protection, and Urban Fringe districts, no multi-lot subdivisions regardless of zoning;
- Up to 12 hours a day, 7 days a week;
- 5 employees, not including the owner/ resident of the property;
- Up to three (3) company vehicles and trailers, only one can be larger than a one (1) ton up to and including a tractor unit and trailer;
- 1000 ft² of outside storage, screening is required and should be located behind principal residence (pertaining to the Home Occupation);
- Average Number of Vehicles to Site a day: 6.

If a proposed use is already listed within a District or another more specific definition may be more suitable, the above definition does not apply. *(amended by Bylaw 2019/55)*