



## SIGN PERMIT APPLICATION

**County of Wetaskiwin No. 10**

Box 6960 Wetaskiwin, AB T9A 2G5

Phone: (780)352-3321 Fax: (780)352-3486

www.county.wetaskiwin.ab.ca

**The \$50 application fee must be paid in full for Application to be processed.**

I hereby make an application under the provisions of the County of Wetaskiwin's Land Use Bylaw for a Development Permit, in accordance with the plans and supporting information submitted herewith and which form part of this application. Except as otherwise provided in the Land Use Bylaw, a person may not commence development unless the person has been issued a development permit; a decision will only be issued in writing. It is the responsibility of the applicant/owner to ensure that all development carried out complies with any caveat, easement, restrictive covenant or other encumbrance noted on the back of the Certificate of Title.

**Applicant Information:**

Name of Applicant(s):	Phone Number:	Email:
Mailing Address:	Are you the Registered Owner <input type="checkbox"/> Yes <input type="checkbox"/> No, the statement below must be filled out by the registered owner(s).	

**The Registered Owner(s) according to Alberta Land Titles:**

I (We)(please print) \_\_\_\_\_ as the registered owner(s) (as per Land Titles) of the aforementioned property, authorize (applicant(s) "as above") to develop which I have fully reviewed and fully endorse. If owner is a corporate body, he or she must be listed on the corporate registry as authorized person(s) to sign. Proof of authority to sign MAY BE required. If additional signatures are required, attach to application, as necessary.

Registered Owner(s) Signature	Mailing Address	Telephone
Date Signed		

**Land Information:**

Quarter	Section	Township	Range	West of Meridian
Plan	Block	Lot	Blue Sign Address:	

Is the property located within ½ mile or 800 metres of a highway or secondary highway?  No  Yes, you will be required to complete Alberta Transportation's Roadside Development Application. <http://www.transportation.alberta.ca/2629.htm>

**Date Submitted to AT:** \_\_\_\_\_ **Submitted By:** \_\_\_\_\_

By signing this application, I hereby authorize representative(s) of the County of Wetaskiwin No. 10 to enter onto the above described land for the purpose of performing inspections. The personal information on this form is collected under the authority of Section 33 (c) of the **Alberta Freedom of Information and Protection of Privacy Act**. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

**Date of Application:** \_\_\_\_\_ **Applicant(s) Signature:** \_\_\_\_\_

**NOTE: It is the applicant's responsibility to contact Alberta One-Call Corporation Click Before You Dig, prior to any work related to sign installation.**

## Sign Information:

<b>Are there currently any other signs on the property</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total Square Footage of Sign:</b>
<b>Building Material of Sign:</b>
<b>Provide an example of what the Sign will display with Colors and dimensions indicated:</b> (Sign Designs may be submitted on a separate sheet of paper)
<b>Location of Sign:</b> Please indicate where the sign will be located on the property, and how far it is from the Property line: <b>*ALL SIGNS MUST BE LOCATED ON PRIVATE PROPERTY</b>

For Office Use Only:	Application No.:	Roll No.:	Land Use District:
Date Received:	Receipt No		Division:
Subdivision:			Per/Dis:

**Completed Development Permit Applications can be sent to the Planning and Development Department by:**

- Dropping the application off at the County Office at 243019A HWY 13.
- Mail: Box 6960 Wetaskiwin, AB T9A 2G5 ATTN: P&D Department.
- Fax: 780-352-3486
- Emailed to [wpermits@county10.ca](mailto:wpermits@county10.ca)

**Development Permit applications will not be processed until all application fees are paid in full. The County accepts the following forms of payment:**

- Cash
- Cheque
- Debit
- Credit Card (Please note a transaction fee is charged with Credit Card payments)
- Online/Telebanking <http://www.county.wetaskiwin.ab.ca/258/Internet-Telebanking>  
*(Please contact the Planning and Development Department to ask for Account Numbers for Online/Telebanking payments)*

Payment may be submitted via mailed cheque or cash, you can use the same method as you pay taxes or utilities through your online banking (just use 999901 as the account number), or you can pay online via credit card. If you wish to pay via credit card, you can click on the OptionPay link on the County's website, <https://www.county.wetaskiwin.ab.ca/258/Payment-Options> click on the OptionPay logo. There you can enter your card info and payment info (\$50.00 total for the development permit. The type of payment will be 'Sign Permit' and the description being billing code 'PD01'.) Then enter your email address for a copy of the receipt. Please indicate 'Development Permit for "Applicant Name"' in the comments box.