



County of Wetaskiwin No. 10

Council Plan

Period: 2019 - 2022

GOAL: 1 Provide Strong Governance and Leadership

OUTCOME: 1.1 Develop Bylaws for the benefit of the ratepayers.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 1.1.1 Develop effective planning documents which can be updated as needed.			
Contract engineer to review policy #61.1.15 Pavement and Per Lot Road Contribution Fee every five (5) years to ensure costs reflect current market conditions.	6100 Planning and Development	01/01/2019	31/12/2019
Contract engineers to review off site levy values based on engineering studies every 5 years.	6100 Planning and Development	01/01/2019	31/12/2019
Develop area concept plan studies to best determine suitable land uses at a rate of one plan every five years.	6100 Planning and Development	01/01/2019	31/12/2019
Develop off site levy bylaws for all utility systems.	6100 Planning and Development	01/01/2019	31/12/2019
Amend ASP Policy 61.1.6 to reflect costs associated with processing applications for Area Structure Plans (ASP), engineering reviews and staff time.	6100 Planning and Development	01/01/2019	31/12/2019
Investigate a Bylaw to restrict and enforce field systems that do not meet Environmental guidelines and/or mandatory hookups.	6100 Planning and Development	01/01/2019	31/12/2019
Review and update the Municipal Development Plan and Land Use Bylaw every ten years.	6100 Planning and Development	01/01/2020	31/12/2020
Review existing Intermunicipal Development Plan documents.	6100 Planning and Development	01/01/2019	31/12/2019
Develop Hamlet Community Standards Bylaw	6100 Planning and Development	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
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OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.1 Develop a three year operating budget to better make long term decisions.			
Effectively manage the finances and resources of Community Peace Officer Program	2100 Protective Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Funded Projects	3203 PW Funded Projects	01/01/2019	31/12/2019
Effectively manage the finances and resources of Disaster Management.	2400 Disaster Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Administration.	1201 Administration	01/01/2019	31/12/2019
Effectively manage the finances and resources of Public Works Administration	3201 PW Administration	01/01/2019	31/12/2019
Budget \$7,500 for Pigeon Lake Chamber and \$7,750 for Wetaskiwin Chamber.	6101 Economic Development	01/01/2019	31/12/2019
Effectively manage the finances and resources of the County.	1000 Taxation & Requisitions	01/01/2019	31/12/2019
Implement 5 year capital plan for maintenance of exiting parks facilities.	7200 Parks and Recreation Facilities	01/01/2019	31/12/2019
Effectively manage the finances and resources of Wastewater Systems.	4200 Wastewater Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Fleet Management.	3202 PW Fleet Management	01/01/2019	31/12/2019
Effectively manage the finances and resources of Library Funds.	7400 Library	01/01/2019	31/12/2019
Provide contract services for private water systems.	4100 Water Services	01/01/2019	31/12/2019
Effectively manage finances and resources of Information Services.	1205 Information Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Planning & Development	6100 Planning and Development	01/01/2019	31/12/2019
Budget a total annual tax support of \$330,000 for the Paved Road Program	3207 PW Paved Roads	01/01/2019	31/12/2019
Effectively manage the finances and resources of Fire Fighting	2300 Fire Services	01/01/2019	31/12/2019
Budget an annual operating grant to each fire department using fire zone mill rates.	2300 Fire Services	01/01/2019	31/12/2019
Budget \$300,000 annually to cover costs for fire fighting.	2300 Fire Services	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.1 Develop a three year operating budget to better make long term decisions.			
Effectively manage the finances and resources of Communications	1215 Communications	01/01/2019	31/12/2019
Effectively manage the finances and resources of FCSS.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Road Maintenance	3205 PW Maintenance	01/01/2019	31/12/2019
Effectively manage the finances and resources of Agriculture Services Administration.	6200 Agriculture	01/01/2019	31/12/2019
Effectively manage the finances and resources of Recycling.	4300 Solid Waste Management	01/01/2019	31/12/2019
Effectively manage the finances and resources of Transfer Stations.	4300 Solid Waste Management	01/01/2019	31/12/2019
Effectively manage the finances and resources of Building Maintenance.	1216 Building Maintenance	01/01/2019	31/12/2019
REJECT Budget \$140,000 to building replacement reserve. (CG20161220.1027)	1216 Building Maintenance	01/01/2019	31/12/2019
Effectively manage the finances and resources of Health and Safety Program	2301 Health and Safety Services	01/01/2019	31/12/2019
Apply for grant funding when available and utilize Reserves when applicable to offset funding.	1202 Financial Services	01/01/2019	31/12/2019
Effectively manage the finances and resources of Financial Management.	1202 Financial Services	01/01/2019	31/12/2019
Budget \$226,000 annually for long term borrowing to complete major capital projects.	1202 Financial Services	01/01/2020	31/12/2020
Effectively manage finances and resources of Council Services	1100 Legislative Services	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.2 Ensure Elected Officials and appointed Boards have all necessary information in order to make informed decisions on issues.			
Require Subdivision and Development Appeal Board (SDAB) members and secretary to attend training a minimum of every three years.	6100 Planning and Development	01/01/2019	31/12/2019
Complete annual audit.	1202 Financial Services	01/01/2019	29/06/2019



OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.3 Provide timely, meaningful information for target audiences.			
Coordinate Town Hall meetings to review policing issues and educate ratepayers on levels of law enforcement.	2100 Protective Services	01/01/2019	31/12/2019
Conduct regular meetings with Directors, staff and council.	1201 Administration	01/01/2019	31/12/2019
Provide administrative services via a satellite office at the Winfield shop (2020).	1201 Administration	01/01/2019	31/12/2019
Develop and expand the website to provide information and services to staff, Councillors and the public.	1205 Information Services	01/01/2019	31/12/2019
Educate public on requirements for Development permits and Safety Codes permits.	6100 Planning and Development	01/01/2019	31/12/2019
Educate ratepayers for the need for fire permits.	2300 Fire Services	01/01/2019	31/12/2019
Educate ratepayers regarding available fire fighting services.	2300 Fire Services	01/01/2019	31/12/2019
Coordinate and distribute Resident Newsletter and Staff Newsletter.	1215 Communications	01/01/2019	31/12/2019
Coordinate annual Ambassador Information Session to review key areas of the organization.	1215 Communications	01/01/2019	31/12/2019
Coordinate local events including annual citizen engagement sessions on a rotational basis as identified by Council and other events as required.	1215 Communications	01/01/2019	31/12/2019
Coordinate Open House at County Office in spring and Buck Lake in summer.	1215 Communications	01/01/2019	31/12/2019
Coordinate participation in various publication opportunities.	1215 Communications	01/01/2019	31/12/2019
Coordinate Strategic and Business Planning Workshop.	1215 Communications	01/01/2019	31/12/2019
Implement and update the Communications Plan and Strategy.	1215 Communications	01/01/2019	31/12/2019
Review minutes and work with Recording Secretaries on agenda preparation and minute transcription through eScribe.	1215 Communications	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.3 Provide timely, meaningful information for target audiences.			
Develop and expand the Social Media channel(s) to provide information to public, staff and Council.	1215 Communications	01/01/2019	31/12/2019
Increase awareness of FCSS programs and funding opportunities.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Educate ratepayers regarding measures the County has taken to provide road maintenance.	3205 PW Maintenance	01/01/2019	31/12/2019
Educate and encourage environmental stewardship along riparian areas and around lakes.	6200 Agriculture	01/01/2019	31/12/2019
Educate public regarding problems with flooding issues due to beavers.	6200 Agriculture	01/01/2019	31/12/2019
Educate residents regarding control strategies and options for the prevention of pests.	6200 Agriculture	01/01/2019	31/12/2019
Educate the public on control techniques other than poison for ground squirrel control	6200 Agriculture	01/01/2019	31/12/2019
Educate the public regarding prohibited noxious and noxious weeds.	6200 Agriculture	01/01/2019	31/12/2019
Educate the public regarding the development of shelterbelts.	6200 Agriculture	01/01/2019	31/12/2019
Educate the public regarding workshops, conferences and tours pertaining to agriculture production.	6200 Agriculture	01/01/2019	31/12/2019
Educate the public through the Environmental stream of the ASB Grant program on sustainable agriculture practices.	6200 Agriculture	01/01/2019	31/12/2019
Provide budget variance and costing reports to Council and Directors.	1202 Financial Services	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.4 Ensure organization has all necessary information in order to carry out the governance function.			
Promote strategic planning as a part of the County's culture.	1201 Administration	01/01/2019	31/12/2019
DEFERRED Implement a 10 year cycle for the collection of GIS Video data collection commencing in 2013. (CG20161220.1027)	1205 Information Services	01/01/2019	31/12/2019
Develop 5 year plan for data storage and archives	1205 Information Services	01/01/2019	31/12/2019
Implement a 5 year cycle for air photos (2022).	1205 Information Services	01/01/2019	31/12/2019
Protect personal information as required under provincial and federal legislation (FOIP and PIPA)	1205 Information Services	01/01/2019	31/12/2019
Store information centrally in the vault, or other designated areas	1205 Information Services	01/01/2019	31/12/2019
Coordinate promotional advertising opportunities, weekly advertising, and administer Promotional Products Distribution Policy 12.0.9 and Volunteer Recognition Policy 12.0.8.	1215 Communications	01/01/2019	31/12/2019
Review FCSS Policies.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Promote the Health and Safety Program.	2301 Health and Safety Services	01/01/2019	31/12/2019
Prepare final budget for the current fiscal year for Council approval.	1202 Financial Services	01/01/2019	31/12/2019
Prepare interim budget for the upcoming fiscal year for Council approval.	1202 Financial Services	01/01/2019	31/12/2019

OUTCOME: 1.2 Operate with fiscal responsibility and transparent governance.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.2.5 Purchase and upgrade of hardware and software necessary to provide necessary technology tools.			
Automate the manual processes within the County wherever possible.	1205 Information Services	01/01/2019	31/12/2019
Ensure hardware has the capability to keep the system available 24/7 for staff and other stakeholders (website access).	1205 Information Services	01/01/2019	31/12/2019
Use a three-year replacement plan for computers and printers in order to develop and maintain the infrastructure necessary to house the County information system.	1205 Information Services	01/01/2019	31/12/2019
STRATEGY: 1.2.7 Build and foster partnerships with external stakeholders to provide services.			
Participate as a member in the Joint Economic Development Initiative.	6101 Economic Development	01/01/2019	31/12/2019
Contract West Central Planning Agency (WCPA) to process subdivisions and provide planning assistance.	6100 Planning and Development	01/01/2019	31/12/2019
STRATEGY: 1.2.8 Ensure organization complies with all legislative requirements.			
Ensure legislative requirements set forth by Alberta Environment and Parks are met or exceeded in the applicable code of practice.	4200 Wastewater Services	01/01/2019	31/12/2019
Complete annual assessment, appeal and taxation processes.	1203 Assessment	01/01/2019	31/12/2019
Ensure that CARB and LARB members and Council members receive the required Provincial training.	1203 Assessment	01/01/2019	31/12/2019
Implement requirements of working alone legislation	2301 Health and Safety Services	01/01/2019	31/12/2019
STRATEGY: 1.2.9 Liaise with provincial and federal departments and agencies.			
Communicate with Alberta Infrastructure and Transportation to be more diligent on weed control on Primary and Secondary Highways	6200 Agriculture	01/01/2019	31/12/2019
Lobby government for changes in current programs.	1100 Legislative Services	01/01/2019	31/12/2019

OUTCOME: 1.3 Maintain a positive corporate culture within the organization.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 1.3.1 Recruit and retain employees.			
Ensure compensations levels are consistent with industry standards to attract and retain employees.	1201 Administration	01/01/2019	29/03/2019
Ensure employees have the right tools to work with to enable them to carry out their assigned duties.	1201 Administration	01/01/2019	31/12/2019
Ensure staffing levels are appropriate to meet service levels.	1201 Administration	01/01/2019	31/12/2019
Participate in the Municipal Internship Program through Municipal Affairs.	1201 Administration	01/01/2019	31/12/2019
STRATEGY: 1.3.2 Provide training opportunities for staff that benefits both the organization and staff.			
Provide training opportunities with relation to Information Services.	1205 Information Services	01/01/2019	31/12/2019
Ensure training for fire department members is provided through local fire departments.	2300 Fire Services	01/01/2019	31/12/2019
Provide training for fire guardians in spring each year.	2300 Fire Services	01/01/2019	30/04/2019
Implement Alberta Association of Municipal Districts and Counties training for Council	1100 Legislative Services	01/01/2019	31/12/2019
STRATEGY: 1.3.3 Provide assistance to other County departments.			
Assist Bylaw Enforcement in the enforcement of pertinent Bylaws.	6100 Planning and Development	01/01/2019	31/12/2019
Participate in planning and execution of Emergency Management Plan.	5100 Family and Community Support Services	01/01/2019	31/12/2019

GOAL: 2 Ensure Safe Communities

OUTCOME: 2.1 Ensure the safety of the public and employees.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 2.1.1 Enforce Bylaws to ensure compliance.			
Be reactive to bylaw enforcement issues, with proactive enforcement in the neighbourhood after first complaint.	2101 Bylaw Enforcement	01/01/2019	31/12/2019
Develop policy for recovering costs associated with bylaw enforcement.	2101 Bylaw Enforcement	01/01/2019	31/12/2019
Educate all residents regarding Municipal Reserve & Environmental Reserve uses and development regulations.	2101 Bylaw Enforcement	01/01/2019	31/12/2019
Educate public on bylaw regulations and rules in an effort to encourage voluntary compliance.	2101 Bylaw Enforcement	01/01/2019	31/12/2019
Utilize patrols as an effective means to educate and conduct enforcement of dog control bylaw.	2101 Bylaw Enforcement	01/01/2019	31/12/2019
Conduct regular inspections to ensure developments are completed according to signed agreements and permits.	6100 Planning and Development	01/01/2019	31/12/2019
STRATEGY: 2.1.2 Enforce Provincial Laws to protect the general public.			
Collaborate with the local RCMP Detachments.	2100 Protective Services	01/01/2019	31/12/2019
Comply with Provincial Public Security Peace Officer Program Policy & Procedures Manual.	2100 Protective Services	01/01/2019	31/12/2019
Enter into a contract for Enhanced Policing Services.	2100 Protective Services	01/01/2019	31/12/2019

OUTCOME: 2.1 Ensure the safety of the public and employees.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 2.1.3 Provide programs and services to protect life and property.			
Conduct various public relations initiatives, including presentation to local high schools on safety initiatives, rural crime watch meetings and positive ticket program.	2100 Protective Services	01/01/2019	31/12/2019
Maintain a 24 hour answering service to receive complaints and concerns from the general public.	2100 Protective Services	01/01/2019	31/12/2019
Create a Critical Incident Debriefing Plan	2400 Disaster Services	01/01/2019	31/12/2019
Maintain actions to meet the Site Remediation Risk Management Plan for the Old Public Works site in Wetaskiwin.	2400 Disaster Services	01/01/2019	31/12/2019
Maintain Emergency Coordination Centre (ECC) at Wetaskiwin and Winfield.	2400 Disaster Services	01/01/2019	31/12/2019
Provide Critical Incidence Stress Debriefing (CISD) for persons who have participated in an emergency event.	2400 Disaster Services	01/01/2019	31/12/2019
Review and update the Municipal Emergency Plan (MEP) annually.	2400 Disaster Services	01/01/2019	31/12/2019
Review the emergency response procedures and train staff to ensure they have the knowledge and confidence to deal with a variety of emergency situations, including incidents of workplace violence, confined space rescue, and utilities damage.	2400 Disaster Services	01/01/2019	31/12/2019
Assist each Fire Department to develop strategies for recruiting and retaining volunteers.	2300 Fire Services	01/01/2019	31/12/2019
Ensure that maintenance for emergency equipment is being completed by each fire department.	2300 Fire Services	01/01/2019	31/12/2019
Develop Standard Operating Fire Fighting Guidelines (SOG).	2300 Fire Services	01/01/2019	31/12/2019
Monitor all compliance issues for Health and Safety must be addressed on an ongoing basis.	2300 Fire Services	01/01/2019	31/12/2019

OUTCOME: 2.1 Ensure the safety of the public and employees.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 2.1.3 Provide programs and services to protect life and property.			
Review Mutual Aid Agreements annually to ensure agreements are in place with applicable organizations and neighboring municipalities.	2300 Fire Services	01/01/2019	31/12/2019
Review of current Fire By-Laws.	2300 Fire Services	01/01/2019	31/12/2019
Update the Strategic Fire Plan, every 5 years, by engaging the fire department members, Fire Board members, the public and community groups, by invitation where possible.	2300 Fire Services	01/01/2019	31/12/2019
Maintain the Certificate of Recognition (COR) by meeting the Partners in Injury Reduction (PIR) and Health and Safety Program requirements.	2301 Health and Safety Services	01/01/2019	31/12/2019
Prepare for the annual Audit of the County of Wetaskiwin Health and Safety Program.	2301 Health and Safety Services	01/01/2019	31/12/2019
Promote the use of a modified work program that was developed to reduce the impact of workplace incidents, manage injury claims and reduce the risk of liability.	2301 Health and Safety Services	01/01/2019	31/12/2019
Review the emergency response procedures and train staff to ensure they have the knowledge and confidence to deal with a variety of emergency situations, including incidents of workplace violence, confined space rescue, and utilities damage.	2301 Health and Safety Services	01/01/2019	31/12/2019
STRATEGY: 2.1.4 Provide a safe and cost effective water system that adheres to all provincial and federal licensing guidelines and legislation.			
Ensure legislative requirements set forth by Alberta Environment and Parks are met or exceeded in the applicable code of practice.	4100 Water Services	01/01/2019	31/12/2019
Increase rates by 4% or CPI, whichever is higher for all water systems.	4100 Water Services	01/01/2019	31/12/2019
Investigate options to expand water systems to increase users of system.	4100 Water Services	01/01/2019	31/12/2019
Investigate provincial and federal funding for water projects.	4100 Water Services	01/01/2019	31/12/2019
Maintain a water system in the Hamlets of Gwynne, Mulhurst Bay and Winfield.	4100 Water Services	01/01/2019	31/12/2019

GOAL: 3 Maintain & Upgrade Municipal Assets

OUTCOME: 3.1 Maintain a safe, effective road network.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 3.1.1 Proactive development of gravel resources			
Crush gravel to provide a 3 year minimum and a maximum 5 year gravel inventory ready for use.	3208 PW Gravelling	01/01/2019	31/12/2019
Develop a plan to strive towards self sufficiency to control costs on gravel extraction, reclamation and equipment and present to council.	3208 PW Gravelling	01/01/2019	31/12/2019
Obtain and maintain a 75 year gravel supply for the entire County.	3208 PW Gravelling	01/01/2019	31/12/2019
STRATEGY: 3.1.2 Engage in proactive strategies to extend the service life of bridge structures and review options when maintenance options are no longer viable.			
Dedicate an annual tax support of \$835,000 for bridge maintenance and replacement with unallocated funds placed in the bridge reserve for future projects.	3203 PW Funded Projects	01/01/2019	31/12/2019
Develop a Five Year Capital Plan for bridge replacement and present to Council during annual interim budget deliberations.	3203 PW Funded Projects	01/01/2019	31/12/2019

OUTCOME: 3.1 Maintain a safe, effective road network.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 3.1.3 Proactive maintenance of the road network and associated infrastructure.			
Develop a five year capital plan for infrastructure improvements in all Hamlets based on an annually allocation of \$52,000 from MSI Grant, excluding roads which are in Road Construction.	3203 PW Funded Projects	01/01/2019	31/12/2019
Develop a plan for utilization of half of the Clearwater funds currently in Public Works general reserves, utilized for projects or debenture payments, with the other half allocated to Division 7 projects/reserve, and present to Council for approval.	3203 PW Funded Projects	01/01/2019	31/12/2019
Budget to ensure there is a minimum balance of \$300,000 Gravel Contingency Reserve	3208 PW Gravelling	01/01/2019	31/12/2019
On an annual basis, budget to gravel 1/3 of the total travelled road network.	3208 PW Gravelling	01/01/2019	31/12/2019
Investigate the costs of paving versus graveling and report to Council.	3208 PW Gravelling	01/01/2019	31/12/2019
REJECT Budget \$25,000 for implementing alternative methods for road stabilization to achieve long term sustainability of roads (CG20161220.1027)	3208 PW Gravelling	01/01/2019	31/12/2019
Review the Contract Gravel Haul agreements every three years. (2022)	3208 PW Gravelling	01/01/2021	31/12/2021
Maintain and replace existing oiled roads subject to appropriate base in place. If the base does not support the oiled product, replacement of existing oil surface will be with a dust control product. Any standard higher than that will be by local improvement.	3207 PW Paved Roads	01/01/2019	31/12/2019
Pavement upgrades within a subdivision are to be done through the local improvement process.	3207 PW Paved Roads	01/01/2019	31/12/2019
Maintain the road network utilizing a combination of County owned and contract motor graders.	3204 PW Patrols	01/01/2019	31/12/2019
Budget \$150,000 and implement brushing program, with priority given to maintenance issues, sight lines and hot spots.	3205 PW Maintenance	01/01/2019	31/12/2019

OUTCOME: 3.1 Maintain a safe, effective road network.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 3.1.3 Proactive maintenance of the road network and associated infrastructure.			
Update Rural Road Study as projects are completed annually.	3205 PW Maintenance	01/01/2019	31/12/2019
Develop a plan for supply of road building material such as clay and shale and present plan to Council.	3205 PW Maintenance	01/01/2019	31/12/2019
Ensure that dust generated as a result of County operations do not have a negative impact to residents living adjacent to work zones, haul roads and facility access roads.	3205 PW Maintenance	01/01/2019	31/12/2019
Implement an effective integrated vegetation management program to control noxious and prohibited noxious weeds in right of ways.	6200 Agriculture	01/01/2019	31/12/2019
Update and evaluate MSI plan annually for Council approval.	1202 Financial Services	01/01/2019	31/12/2019
STRATEGY: 3.1.4 Proactive protection of the road network and associated infrastructure.			
Participate as a facilitator in water management projects where County infrastructure is affected.	6200 Agriculture	01/01/2019	31/12/2019
STRATEGY: 3.1.5 Proactive construction of the road network and associated infrastructure.			
Update and implement the Five Year Road Construction Plan, by dedicating an annual tax support of \$1,768,998, for annual Council approval.	3206 PW Road Construction	01/01/2019	31/12/2019
Investigate engineering services options for in-house vs out-sourced	3206 PW Road Construction	01/01/2019	31/12/2019
STRATEGY: 3.1.6 Provide reactive beaver control measures.			
Provide beaver control measures on County owned property including road allowances and water management projects.	6200 Agriculture	01/01/2019	31/12/2019
Provide beaver dam removal on private property at cost.	6200 Agriculture	01/01/2019	31/12/2019

OUTCOME: 3.2 Maintain a safe, effective vehicle and equipment pool.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 3.2.1 Purchase and maintenance of equipment.			
Update and evaluate the Ten Year Capital Plan for County equipment annually for Council approval.	3201 PW Administration	01/01/2019	31/12/2019
Update and evaluate the ten year capital plan for fire equipment annually for Council approval.	2300 Fire Services	01/01/2019	31/12/2019



OUTCOME: 3.3 Maintain a safe, effective building inventory.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
<i>STRATEGY: 3.3.1 Proactive repair and maintenance of County owned buildings.</i>			
Develop a plan to expand existing Administration and shop facilities and present to Council.	1216 Building Maintenance	01/01/2019	31/12/2019
Update annually the long term plan for major replacement of building infrastructure and present to Council.	1216 Building Maintenance	01/01/2019	31/12/2019

GOAL: 4 Promote Environmental Sustainability

OUTCOME: 4.1 Protect the natural environment.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 4.1.1 Provide protection for watershed areas.			
Develop a 10 year plan of water management projects that directly affect County infrastructure.	6200 Agriculture	01/01/2019	31/12/2019
STRATEGY: 4.1.2 Provide pesticide container collection sites for disposal of pesticide containers.			
Maintain one permanent pesticide container site and several temporary sites for the disposal of pesticide containers.	6200 Agriculture	01/01/2019	31/12/2019
STRATEGY: 4.1.3 Provide Solid Waste management services that protects the environment.			
Maintain a Solid Waste Management Plan for annual Council approval.	4300 Solid Waste Management	01/01/2019	31/12/2019
Participate as a member in the West Dried Meat Lake Landfill Authority.	4300 Solid Waste Management	01/01/2019	31/12/2019
Partner with other Municipalities through agreements for use of transfer sites.	4300 Solid Waste Management	01/01/2019	31/12/2019
Partner with the City of Wetaskiwin to maintain a recycling center.	4300 Solid Waste Management	01/01/2019	31/12/2019
Partner with the Town of Millet to host the toxic roundup in the spring annually.	4300 Solid Waste Management	01/01/2019	31/12/2019
Present alternatives for recycling as new opportunities are identified.	4300 Solid Waste Management	01/01/2019	31/12/2019
Project cost garbage hauls individually with surplus/deficits accounted for using a combined reserve.	4300 Solid Waste Management	01/01/2019	31/12/2019
Review Transfer Station fees and charges.	4300 Solid Waste Management	01/01/2019	31/12/2019
Tender and analyze in house versus contract services as opportunities arise.	4300 Solid Waste Management	01/01/2019	31/12/2019



OUTCOME: 4.1 Protect the natural environment.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 4.1.4 Provide a safe and cost effective wastewater system that adheres to all provincial and federal licensing guidelines and legislation.			
Develop a 5 year plan for operations and capital for wastewater systems, including upgrades, with a priority placed on sewer expansion on the south side of Pigeon Lake.	4200 Wastewater Services	01/01/2019	31/12/2019
Increase rates by 4% or CPI, whichever is higher for all wastewater systems.	4200 Wastewater Services	01/01/2019	31/12/2019
Investigate options for charging fees to utilize lagoon facilities including expansion of other lagoons	4200 Wastewater Services	01/01/2019	31/12/2019
Investigate options to expand wastewater system to increase users of system	4200 Wastewater Services	01/01/2019	31/12/2019
Investigate provincial and federal funding for wastewater projects.	4200 Wastewater Services	01/01/2019	31/12/2019
Maintain a wastewater systems in the Hamlets of Alder Flats, Winfield, Falun, Mulhurst Bay, Westeros (VPL and Viola Beach), and Gwynne.	4200 Wastewater Services	01/01/2019	31/12/2019
In partnership with the South Pigeon Lake Regional Services Commission, manage and maintain the South Pigeon Lake Regional Wastewater system on a contract basis.	4200 Wastewater Services	01/01/2019	31/12/2019
In partnership with the Northeast Pigeon Lake Regional Services Commission , manage and maintain the Northeast Pigeon Lake Regional Wastewater system on a contract basis.	4200 Wastewater Services	01/01/2019	31/12/2019
Combine water and wastewater system deficit/surplus to remove need to individual tax support	1202 Financial Services	01/01/2019	31/12/2019

OUTCOME: 4.2 Ensure the long term sustainability of agriculture.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 4.2.1 Enforce Provincial legislation.			
Enforce the Agricultural Pests Act.	6200 Agriculture	01/01/2019	31/12/2019
Enforce the Weed Control Act.	6200 Agriculture	01/01/2019	31/12/2019
Inspect annually all accessible properties within the County of Wetaskiwin for noxious and prohibited noxious weeds.	6200 Agriculture	01/01/2019	31/12/2019
Partner with City of Wetaskiwin for weed inspection services on a user pay plus basis with the hiring of one seasonal FTE.	6200 Agriculture	01/01/2019	31/12/2019
STRATEGY: 4.2.2 Provide access to programs and control devices for residents to carry out sustainable farming practices.			
Inspect annually the Wetaskiwin Seed Plant operations.	6200 Agriculture	01/01/2019	31/12/2019
Partner with Leduc County provide a Horticultural Program.	6200 Agriculture	01/01/2019	31/12/2019
Partner with Leduc County to provide an Sustainable Agriculture Program.	6200 Agriculture	01/01/2019	31/12/2019
Provide coyote control devices to producers.	6200 Agriculture	01/01/2019	31/12/2019
Provide up to five \$1000 bursaries to residents with co-terminus boundaries of the County who have entered into agriculture related post secondary education.	6200 Agriculture	01/10/2019	30/11/2019
Purchase and distribute strychnine-based product for producers to help control ground squirrels.	6200 Agriculture	01/01/2019	31/12/2019
Rent equipment to producers that cannot be rented through the private sector.	6200 Agriculture	01/01/2019	31/12/2019
Increase producer engagement through workshops, seminars and information sessions.	6200 Agriculture	01/01/2019	31/12/2019

GOAL: 5 Provide Social, Cultural and Community Services

OUTCOME: 5.1 Provide residents with access to recreation and cultural opportunities.

<i>ACTION</i>	<i>BUSINESS UNIT</i>	<i>START DATE</i>	<i>END DATE</i>
STRATEGY: 5.1.1 Ensure communities remain viable.			
Educate community groups on RiskPro requirements to remain as additional named insured's to facilitate lower insurance premiums and therefore greater viability	1201 Administration	01/01/2019	31/12/2019
Complete Library needs survey, every five years. (2022)	7400 Library	01/01/2022	31/12/2022
Promote Yellowhead Regional Library Services to all member libraries.	7400 Library	01/01/2019	31/12/2019
Review and update Library Board plan of service as required with a minimum review every 5 years.	7400 Library	01/01/2019	31/12/2019
Assist community groups to access grants.	1202 Financial Services	01/01/2019	31/12/2019
Investigate long term opportunities for ways to grow the tax base	1202 Financial Services	01/01/2019	31/12/2019
STRATEGY: 5.1.2 Provide recreational opportunities.			
Effectively manage the finances and resources of Recreation Programs.	7202 Recreation Programs	01/01/2019	31/12/2019
Implement Recreation Master Plan based on the results of the Needs Assessment and present to Council for annual approval.	7202 Recreation Programs	01/01/2019	31/12/2020
Investigate opportunities for a tri-municipal recreation agreement with the Town of Millet and the City of Wetaskiwin and present findings to Council.	7202 Recreation Programs	01/01/2019	31/12/2019
Contract park attendants for 3-5 year terms.	7200 Parks and Recreation Facilities	01/01/2019	31/12/2019
Develop a five year Capital Plan for Parks and Recreation Facilities, including the upgrading of services at each Park and use of County quarter.	7200 Parks and Recreation Facilities	01/01/2019	31/12/2019

OUTCOME: 5.2 Provide residents with access to social services within County boundaries.

ACTION	BUSINESS UNIT	START DATE	END DATE
STRATEGY: 5.2.1 Provide financial support for Cemeteries			
Contribute \$5,000 annually to reserves for future expansion of cemeteries within the County of Wetaskiwin.	5600 Cemeteries	01/01/2019	31/12/2019
Contribute \$5,000 annually to reserves for future expansion of the Memorial Cemetery in City of Wetaskiwin.	5600 Cemeteries	01/01/2019	31/12/2019
Provide annual funding to community groups for cemetery maintenance costs.	5600 Cemeteries	01/01/2019	31/12/2019
Support cost sharing agreement with City of Wetaskiwin for costs incurred with the Memorial Cemetery.	5600 Cemeteries	01/01/2019	31/12/2019
STRATEGY: 5.2.2 Provide family and community support services.			
Budget annually for CPI increase for medical transportation.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Conduct community based consultation as needed.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Participate in regular meetings with service agencies.	5100 Family and Community Support Services	01/01/2019	31/12/2019
Provide seniors and disabled residents access to transportation to attend medical appointments.	5100 Family and Community Support Services	01/01/2019	31/12/2019

