



County of Wetaskiwin No. 10 Municipal Policy

Department:

Policy No.

12.0 Corporate Services

12.0.13

Title Scent Free Environment

1. Policy Statement:

1.1. Due to health concerns arising from the exposure to scented products, the County instituted this policy to provide a scent-free environment within County buildings (this includes the County Administration Office and the Public Works Offices/Shops) for all Council, employees and visitors.

2. Responsibilities:

2.1. To protect our colleagues with sensitivities, the County asks Council and employees to avoid wearing scented personal care products such as perfume, cologne, aftershave, and scented lotion or creams for the body, face or hands.

2.2. As pollens from some flowers can also aggravate health problems such as asthma, allergies and other medical conditions, flower arrangements are not allowed within the office.

2.3. Employees will be informed of this policy through signs posted in buildings, the policy manual and will receive orientation and training when hired.

2.4. Visitors will be informed of this policy through signs.

2.5. Administration will advise flower shops, upon ordering the flowers, that flowers are not to be delivered to the County Office and that employees will either pick up their own flowers from the flower shop or that the flowers be delivered to the employee's residence or to the location of where the funeral service will be held.

3. Related Documents:

3.1. Incremental Discipline Policy

Administrative Review	Policy Committee	Council Revised	Council Approved	Page
DM20210426.009	May 13, 2021	CG20181204.1034 CG20210525.023	C20130723.1011	1 of 1